

Totnes & District Show – Sunday 28 July 2024

CRAFT MARQUEE APPLICATION FORM

PLEASE COMPLETE BOTH PAGES OF THIS APPLICATION FORM CLEARLY IN BLOCK CAPITALS

Company Name:

Contact Name: MR / MRS / MISS / MS **First name:** **Surname:**

Company Address:

..... **Post Code:**

Telephone: **Mobile:**

Email:

Goods to be sold.

Please tick to confirm that as the maker, you are personally in control of the design and execution of craft and work to be displayed/sold at the Show. (Please supply a link to your online site or a photograph of the goods to be sold by email to office@totnesshow.com)

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It is a requirement of the Show organisers that you hold a minimum of £5m public liability insurance which is to be valid on the day of the show. You must bring a copy of this certificate with you on show day, to be produced upon request.

Public Liability Policy Number: **Insurance Company Name:**

Sum Insured **Expiry Date:**

I/We confirm that our insurance will be renewed if the expiry date above is before the show date

Exhibitors' attention is drawn to the Show Regulations, acceptance of these Regulations are implied by making this application which are available on our website

ITEMS ENCLOSED: (Clearly labelled documents be can also be emailed to office@totnesshow.com)	Tick to confirm enclosed
1 x copy of Risk Assessment - ALL APPLICATIONS MUST SUPPLY ONE COPY OF THEIR OWN "SUITABLE AND SUFFICIENT" RISK ASSESSMENT, CLEARLY UNDERTAKEN AND SIGNED BY A "COMPETENT PERSON" COVERING "ALL SIGNIFICANT RISKS" FOR ALL PERSONS POTENTIALLY AFFECTED BY ACTIVITIES AD OR EQUIPMENT ON THEIR STANDS/AREAS.	
1 x copy of Certificate of Insurance	

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Company name:

	Stand size	Price payable	Quantity required	Total payable
Craft stand	(W)3.5m x (D)2m	£85.00		£
Craft stand	(W)5.5m x (D)2m	£105.00		£
Table required (approx 6ft x 2'6")		£14.00 each		£
Chairs		£5.00 each		£
Electrical supply		£20 (per 13amp single socket)		£
description of electrical requirements including load requirement in Watts/KW (normal supply based on 13-amp circuit)				
Additional Show Admission tickets @£10.00 (See Show Regulations for automatic allocations)				£
Total payable - if application is accepted (to be invoiced by email and paid by bank transfer)				£
Signed by applicant:				
Date:				

ALL COMPLETED APPLICATIONS TO BE SENT TO: Show Manager, Totnes & District Show Society, P.O. BOX 220, Totnes, Devon TQ9 9EN
(tel: 01803 732813 Email office@totnesshow.com)

All applications MUST be received NO LATER than 12 April. If your application is successful, you will be invoiced no later than 19 April and requested to make payment by bank transfer directly to the Totnes Show bank account. Your application is not confirmed until the invoice is paid in full.

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The following categories are a guide for those wishing to take a stand in the craft marquee of the sort of goods to be sold but the list is not exhaustive

1. Automata
2. Basketry
3. Bookbinding
4. Calligraphy/Lettering
5. Ceramics – functional and sculptural
6. Furniture
7. Glass :
 - a. Architectural
 - b. Blown
 - c. Fused
 - d. Stained
8. Jewellery:
 - a. precious
 - b. non-precious
 - c. enamelling
 - d. beadwork
9. Metal / Silver
10. Mixed Media
11. Mosaic

12. Musical Instruments

13. Print making

14. Sculpture

15. Stone

16. Textiles

- a. Batik
- b. Crochet & Tatting
- c. Decorated textiles
- d. Embroidery
- e. Fashion Accessories
- f. Felt
- g. Knitwear
- h. Lace

- i. Leather
- j. Millinery
- k. Mixed media textiles
- l. Paper
- m. Patchwork/quilting
- n. Rag rugs
- o. Wallpaper
- p. Weaving

17. Toys

18. Wood

19. Handmade soap / cosmetics